



ATTENDANCE:

Name	Attended	Name	Attended	Name	Attended
Judi Williams-Killackey (JW) President	X	Alan Aleksandrowicz (AA)	X	Terry Berres (TB) Treasurer	X
Reivian Berrios (RB)	X	Maria Imp (MI)	X	Mike Karolewicz (MK)	X
Judy Mueller (JM) <i>School District Administrator</i>	Excused	Annemarie Vitas-Oklobdzija (AV)	X	Ald. Kristen Wilhelm (KW) <i>Aldermanic Representative</i>	X

ALSO ATTENDED: Jennifer Loeffel (JL), Library Director

CALL TO ORDER: JW called the meeting to order at 6:02pm.

VISITORS: None

PUBLIC COMMENT: None.

CORRESPONDENCE/ACKNOWLEDGEMENT OF DONATIONS: An additional \$150. donation was received to honor Dora Seargent. A \$500. donation was made to fund “chairyoke,” AKA chair yoga.

APPROVAL OF THE MINUTES FROM THE NOVEMBER 25TH, 2019 MEETING OF THE BOARD OF TRUSTEES: JW moved to approve the minutes from the November 25th, 2019 meeting of the Board of Trustees, with the following changes: the correct spelling of Judi’s last name is Killackey, and AV was excused. AV seconded. Motion carried.

FINANCE COMMITTEE:

A. MK moved to approve vouchers and invoices for \$3,821.71. Seconded by AV. Motion carried.

B. TB gave Treasurer’s Report.

BUSINESS:

A. Discussion and Approval of 2020 Board of Trustees and Committees Meetings Schedule: AV moved to approve the 2020 Board of Trustees Meeting Schedule with meetings to be held on the 4th Monday of the month with the exceptions of March 30th and December 21st. RB seconded. Motion carried. Committee Meeting schedule will be discussed at the Strategic Plan Retreat.

B. Discussion and Approval of 2020 Holidays and Special Closings: AV moved to approve the Holiday and Special Hours Schedule for 2020, moving the staff training day to February 24th from February 17th. KW seconded. Motion carried.

C. Discussion and Approval of Transferring Library Board Funds from Fund 16 Checking Account to Fund 16 Money Market Account: AA moved to open a Money Market account at Waterstone Bank. AV seconded. Motion carried.

D. Discussion of Strategic Plan Implementation Planning Retreat Agenda: An agenda was developed for the retreat including an overview of the Strategic Plan, review of the mission statement, prioritizing goals and objectives, committee assignments aligning with goals, and organizational health.

UPDATE OF PAST OR UPCOMING COUNCIL ACTION RELATING TO THE LIBRARY: KW reported on EMS sharing, the impact fee study and it’s affect on the library, and Pleasant View Park and Community Center Park.

REPORT OF THE PRESIDENT: JW reported that the Cookie Walk on December 14th sold out in 30 minutes and raised approximately \$1,200.

REPORT OF THE DIRECTOR: JL gave Monthly Activity and Statistics reports. Also mentioned were new library cards and a new couch for the fireplace area.

REPORT OF THE FRANKLIN LIBRARY FOUNDATION: A donation of \$5,000. was given for the Matching Grant. The wreath fundraiser was successful. The next Foundation meeting is January 13th.

COMMITTEE REPORTS:

A. Buildings and Grounds: Nothing to report.

B. Personnel: Library Director evaluations are due by the end of the month.

C. Strategic Planning Committee: Nothing to report.

UPCOMING BOARD MEETINGS:

A. Library Board Strategic Plan Implementation Planning Retreat: Saturday, January 11th at 8:30am in Fadrow A Meeting Room.

B. Next regular meeting will be Monday, January 27th, 2020 at 6:00pm in the Sievert Conference Room.

Adjourn: MI moved to adjourn the meeting at 7:42pm. Seconded by MK. Motion carried.

Respectfully submitted, Maria Imp, Library Board Secretary